

Master's Program for Sport and Olympic Studies in Tsukuba International Academy for Sport Studies (TIAS): The INTERNSHIP

1. BRIEF OVERVIEW

PURPOSE: TIAS Internship has been established as a **Compulsory Course**, as a requirement for the Degree of Master of Arts in Sport and Olympic Studies¹. TIAS offers this innovative program for the students to expand, enhance, and stimulate their study experience in the sporting world's diverse areas by practical and on-the-job training opportunities worldwide. Through this internship, students are expected to develop their leadership, research, project management skills, and real site problem solving skills in collaboration with different stakeholders, including companies, NGOs/NPOs, schools, universities or research institutions that are related to sport development and education worldwide. Moreover, with this professional on-site experience, students are expected to further enrich their academic activities and future career plans.

Course Credits and Duration: Maximum 6 credits, include 4 (basic) + 2 (additional). Students must at least finish the 4 basic credits first at one time. Students who conduct internship for 6 weeks can register 6 credits. Duration is 4 weeks or more. Internship will be evaluated by the Internship Committee.

Choosing a Host Organisation: Students can choose the organisation, but they **must** follow up with their **Academic Supervisors** for consultation and advice on their plan.

Budget for Foreign Students (only applicable for one internship): Abroad: maximum 300,000 JPY; Within Japan: maximum 100,000 JPY. Any supports shall be met to the maximum, include accommodation and transportations which are related to internship, based on receipts and facts.

Budget for Japanese Students (only applicable for one internship): Abroad: maximum 400,000 JPY; Within Japan: maximum 100,000 JPY. Any supports shall be met to the maximum, include accommodation and transportations which are related to internship, based on receipts and facts.

Research Permission: If a student plans to undertake the internship as part of his/her research activities (e.g., for data collection), any requirements for the research permission in the countries student is going to visit should be met before departure. If you have any questions, please consult with your **Academic Supervisor**, and as required, the Research Committee.

2. WORKFLOW

- Find a Host Organisation (& consult Academic Supervisor)
- Communicate with (Potential) Host Organisations
- Applying for TIAS Internship (Internship Proposal-Application)
- Insurance & Safety Measures
- Air Ticket & Accommodation
- Visa Application (as required)
- Notification of Absence (for trips over one month, scholarship students ONLY)
- Vaccination & Health Measures and Safety Consideration (MOFA)
- Report Preparation & Submission and Evaluation (Internship Committee and Host Organization)

¹ See also - <http://tias.tsukuba.ac.jp/masters-programme/academic-calendar/>